

Attachment # 2  
Page 1 of 1**FLORIDA CATHOLIC CONFERENCE**313 SOUTH CALHOUN STREET  
TALLAHASSEE, FLORIDA 32301-1807PHONE (850) 222-3803  
FAX (850) 681-9548  
www.flacathconf.orgD. MICHAEL MCCARRON, Ph.D.  
EXECUTIVE DIRECTOR

January 8, 2004

Mr. Chris M. Keena  
Senior Property Manager  
Real Estate Services Company  
315 S. Calhoun St., Suite 560  
Tallahassee, FL 32301

***Re: Request for Relief of Lease Obligation on February 15, 2004***

Dear Mr. Keena:

As a follow up to our letter to you of September 29, 2003, I am writing to notify you of our intent to vacate our current leased space at 313 South Calhoun Street (Suites 101X and 206X) on February 15, 2004.

In the event additional time is required prior to our relocation, we will notify you.

It has been a pleasure to work with you. Please let us know if you have any questions.

Sincerely yours,

A handwritten signature in black ink, reading "D. Michael McCarron". The signature is written in a cursive, flowing style.

D. Michael McCarron  
Executive Director

DMMc:kr